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STATE OF NEW JERSEY
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ADMINISTRATOR

## January 5, 2017 NOTICE OF JOB VACANCY #17-04

An opportunity currently exists in the classified service within the Department of Law and Public Safety, Juvenile Justice Commission, for current State employees with one year continuous permanent status in the competitive division who meet the minimum requirements specified below:

**TITLE:** Institutional Trade Instructor 1, Cooking

**SALARY:** \$42,620.67 - \$60,055.56

**LOCATION**: Johnstone Campus

W. Burlington Street

P.O. Box 307

Bordentown, New Jersey 08505

## **NUMBER OF POSITIONS AVAILABLE:** One (1)

<u>**DUTIES:**</u> Under the direction of a supervisory officer at the Johnstone Campus within the Juvenile Justice Commission trains residents in the work activities in the areas of food preparation, cooking, baking, meat cutting, pot washing, dishwashing, and the serving of food; does related work as required.

## REQUIREMENTS

**EXPERIENCE**: Two (2) years of experience in the areas of food preparation and processing including but not limited to cooking, baking, meat cutting, pot washing, dishwashing, and the serving of food in a commercial or institution kitchen.

**LICENSE**: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

If you possess the required experience and are interested in the above position, please send a cover letter (including job vacancy number) and current resume before the closing date of January 19, 2017:

Juvenile Justice Commission
Office of Human Resources- Recruitment Officer
P.O. Box 107, Trenton, NJ 08625-0107
or email to: jjcrecruitment@jjc.nj.gov

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.